

Metropolitan Fine Arts Center

Teacher Assistant Application-2009-2010

Thank you for your interest in participating in our Teacher Assistant Program for the 2009-2010 Year.

Being a teacher assistant is a commitment to both your lead teacher and to the students. Reliability, professionalism and a great attitude are all requirements for our teacher assistants. The administrative staff of MFAC will do our best to define our expectations upfront so you can decide if applying for this position is right for you.

In order to participate in the program, applicants must fill out the attached application and fulfill all the application requirements. Applicants are also required to complete a training program and maintain a 3.0 GPA in his or her academic schools while participating in this program.

Eligibility for Applicants

- Applicant must be at least 12 years old to participate in the Teacher Assistant Program.
- Applicant must be currently enrolled at Metropolitan Fine Arts Center and must continue to remain enrolled through the end of the session.
- Applicant must submit his or her report card from the previous school year with this application.
- Applicant must attend the Teaching Assistant Training Workshop.
- Applicant must attach a written essay explaining why they are interested in participating in the Teaching Assistant Program (new applicants only).

Benefits

Teacher Assistants:

- Gain valuable real life teaching experience from a renowned dance faculty.
- Learn the business of teaching, including interaction with parents, other teachers and administration.
- Review dance basics (always a good reminder).
- Learn how to teach dance steps, use correct terminology and choreograph.
- Earn respect by the children in the class (assuming, of course, that you earn it).
- Gain teaching experience to put on your resume (always looks great)!
- Under the age of 16 earn "Dance Dollars" when a full year commitment is accomplished.
- 16 years and older are eligible to be paid from Metropolitan Fine Arts Center at a rate of \$7.00 per hour, paid monthly.

Dance Dollars Program

Participants under the age of 16 in the Assistant Teacher Program are eligible to earn Dance Dollars.

- Teacher Assistants under the age of 16 will earn 5 Dance Dollars (equivalent to \$5.00 US Dollars) for each hour class (or 45 minute class) they assist with.
- Teacher Assistants who turn 16 during the school year will be converted to our regular pay scale must fill out a studio time sheet and follow all MFAC teacher policies.
- Dance Dollars can be used to purchase MetroGear, tickets, posters, t-shirts or any merchandise sold by Metropolitan Fine Arts Center.
- Dance Dollars can be used toward costume fees, recital fees or any participation fees charged by Metropolitan Fine Arts Center.
- Dance Dollars can be used for tuition, dance workshops or master class fees.
- Assistants who miss more than three classes during the year may have their dance dollars decreased, or they may become ineligible to receive them.
- Dance Dollars must be used within six months after receiving them.

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Teacher Assistant Program Application 2009-2010

Applicant Information

_____ First Name	_____ MI	_____ Last Name	_____/_____/_____ Date of Birth	_____ Academic School
_____ Street Address		_____ City, State, Zip		
_____ Home Phone #	_____ Cell Phone #	_____ E-Mail Address (for list serve)		

What days, times and locations are you available to assist?

Monday	_____ to _____	ALX	FFX	Friday	_____ to _____	ALX	FFX
Tuesday	_____ to _____	ALX	FFX	Saturday	_____ to _____	ALX	FFX
Wednesday	_____ to _____	ALX	FFX	Sunday	_____ to _____	ALX	FFX
Thursday	_____ to _____	ALX	FFX				

Which location do you prefer (please circle)? Alexandria Fairfax Station

Please list any conflicts during the year may prevent you from attending your scheduled classes/hours:

Date	Conflict
_____	_____
_____	_____
_____	_____
_____	_____

Parent Guardian Information, if under the age of 16 on September 1, 2009

_____ Parent/Guardian #1 Name	_____ Work #	_____ Cell #
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Please attach:

- 2008-2009 Report Card from your academic school
- A short essay explaining your reasons for wanting to participate in the Teacher Assistant Program, new applicants only.
- Any supporting information to assist our review of this application.

I agree to participate in the Teacher Assistant Program for the entire school year, from September 2009-June 2010, according to the dates and times I have indicated above. I understand that if I am unable to continue my commitment, I will notify the director of Metropolitan Fine Arts Center and the teacher of my classes in writing, two weeks in advance, explaining my reasons why I cannot continue. I also understand that if I do not complete the school year, OR meet all of the requirements, I will not be eligible for the program rewards.

- I agree to attend the classes I sign up for.
- I agree to arrive at least ten minutes before class and not leave until the class is over.
- I agree to abide by all of the rules set forth by the teacher.
- I agree not to miss more than three classes during the year; if I do, I understand that I may not be eligible for the program rewards.

Applicant Signature

Date

Parent Signature

Date