Metropolitan Fine Arts Center

MUSIC LESSON Financial Information

2009-2010

Billing Information

First Name	Last Name	Daytime Phone Number	
Street Address	**City**	**State**	**Zip**
Home Phone #	**Cell Phone #**	**E-Mail Address** *(for list serve)*	

Please fill in tuition payment amount:

- Monthly Submission $_____ Payable to Metropolitan Fine Arts Center once each month (Sep 1, 2009-Jun 1, 2010)
- Auto Monthly Credit Card $_____ Automatically billed once each month (Sep 1, 2009-Jun 1, 2010)
- Post Dated Check $_____ Payable by postdated check each month (Sep 1, 2009-Jun 1, 2010)

FEES AND DUE DATES

Registration Fees ($35.00 / student) $_____ Billed at Time of Registration

Total Music Recital/Concert Fees ($35.00 / participant) $_____ Billed once on October 1, 2009

Under no circumstances, will there be any refunds for Recital/Concert fees.

Electronic Funds Transfer or Postdated Check Information

COMPLETE FOR ELECTRONIC FUNDS TRANSFER VIA CREDIT CARD

PLEASE ENTER YOUR CREDIT or DEBIT CARD NUMBER BELOW

Credit Card Type: _____ Exp. Date: ___/___ Month/Year

I (please print) _____

Authorize Metropolitan Fine Arts Center or assignee to initiate debit entries to my account and financial institution on credit card voucher below. Transfer of funds will occur on the first business day of the month for 10 consecutive months beginning September 1, 2009. (Students who pre-register will pay September tuition upon registration). Charge for non-sufficient funds / declined charges is $25.00 per transfer and if applicable will be added to the following month's transfer.

Authorized Signature: _____ Date: _____

COMPLETE FOR POSTDATED CHECK SUBMISSION

PLEASE SUBMIT CHECKS UPON REGISTRATION

I (please print) _____

Authorize Metropolitan Fine Arts Center or assignee to hold 10 consecutive checks from my personal or business bank account. Transfer of funds will occur on the first business day of the month for 10 consecutive months beginning September 1, 2009. Students who wish to pre-register will pay September tuition upon registration. Charge for non-sufficient funds / declined charges is $25.00 per transfer and if applicable will be added to the following month's transfer.

Authorized Signature: _____ Date: _____

Withdrawal Policy:

There is a two-month minimum requirement for all classes and private lessons from the date of registration.

One-month notice from the first of the month is required to discontinue any classes. Withdrawal must be done in person and will not be accepted electronically or over the phone. Withdrawals will not be recognized without a signed withdrawal form provided by MFAC. All withdrawals must be done at the school office and not with the teacher. Withdrawal must occur within the first 7 days of the month. No withdrawals will be accepted after April 1. _____ (Initial).

Cancellation Procedures:

The authority is to remain in full force until contract expires or Metropolitan Fine Arts Center has received notice of cancellation with sufficient time to act upon contract as stated above. Metropolitan Fine Arts Center will not be liable for any special or consequential damages, whether direct or indirect for any wrongful debit to my account. Metropolitan Fine Arts Center reserves the right to cancel and terminate this agreement at any time.

_____

Student's Name (Please Print) Signature of Parent or Legal Guardian Date