



Financial & Billing Form 2011-2012

BILLING INFORMATION-RESPONSIBLE PARTY

First Name	Last Name	
Street Address		
City	State	Zip
Home Phone #	Cell Phone #	E-Mail Address

Please fill in tuition payment amount next to appropriate payment option:

Tuition and Registration Fees		
Monthly Submission	\$ _____	Payable to Metropolitan Fine Arts Center once each month (Sep 1, 11-Jun 1, 12)
Auto Monthly Credit Card	\$ _____	Automatically billed once each month (Sep 1, 11-Jun 1, 12)
Post Dated Check	\$ _____	Payable by postdated check each month (Sep 1, 11-Jun 1, 12)
Registration Fees (\$35.00/student)	\$ _____	Billed at time of registration
Dance Classes		
Dance Production Fee (\$100/student)	\$ _____	Billed once on October 1, 2011
Dance Costume Fee (\$84.00(includes sales tax) per student/class)	\$ _____	Billed once on November 1, 2011
Private Music Lessons and Music Theater Classes		
Music Production Fee	\$50.00	Billed once on January 1, 2012
CD Fee (Voice students only)	\$5.00	Billed once on October 1, 2011
Acting Classes		
Acting Production Fee	\$30.00	Billed once on January 1, 2012

**There are no refunds for costume or production fees.
ELECTRONIC FUNDS TRANSFER OR POSTDATED CHECK INFORMATION**

<p>COMPLETE FOR ELECTRONIC FUNDS TRANSFER VIA CREDIT CARD PLEASE ENTER YOUR CREDIT or DEBIT CARD NUMBER BELOW</p> <p>_____</p> <p>Exp. Date: ____/____ Month/Year</p> <p>I (please print) _____</p> <p>Authorize Metropolitan Fine Arts Center or assignee to initiate debit entries to my account and financial institution on credit card voucher below. Transfer of funds will occur on the first business day of the month for 10 consecutive months beginning September 1, 2011. Charge for non-sufficient funds / declined charges is \$25.00 per transfer and if applicable will be added to the following month's transfer.</p> <p>Authorized Signature: _____ Date: _____</p>	<p>COMPLETE FOR POSTDATED CHECK SUBMISSION PLEASE SUBMIT CHECKS UPON REGISTRATION</p> <p>I (please print) _____</p> <p>Authorize Metropolitan Fine Arts Center or assignee to hold 10 consecutive checks from my personal or business bank account. Transfer of funds will occur on the first business day of the month for 10 consecutive months beginning September 1, 2011. Charge for non-sufficient funds / declined charges is \$25.00 per transfer and if applicable will be added to the following month's transfer.</p> <p>Authorized Signature: _____ Date: _____</p>
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Withdrawal Policy: There is a two-month minimum requirement for all classes and private lessons from the date of registration. All withdrawals must be done 30 days in advance. After completion of proper withdrawal procedures, you will be responsible for the succeeding month's tuition payment. No withdrawals are accepted after April 1, 2012. _____ Initial

Cancellation Procedures: The authority is to remain in full force until contract expires or Metropolitan Fine Arts Center has received notice of cancellation with sufficient time to act upon contract as stated above. Metropolitan Fine Arts Center will not be liable for any special or consequential damages, whether direct or indirect for any wrongful debit to my account. Metropolitan Fine Arts Center reserves the right to cancel and terminate this agreement at any time.

_____	_____	_____
Name (Please Print)	Signature	Date